

# CITY OF SANTA FE ADMINISTRATIVE MANUAL

Originating Business Unit:

**SUBJECT**



Parks & Recreation

<b>Recreation Benefits</b>	<b>Policy Number</b> 9000-1-1	<b># Pages</b> 03
	<b>Effective Date</b> 01-01-2001	<b>Revision Date</b> 01-01-2001

## 1.0 PURPOSE:

- 1.1 To allow employees of the City of Santa Fe to utilize the following recreation facilities: Ft. Marcy Complex, Salvador Perez Pool, Tino Griego Pool, and Bicentennial Pool for leisure time with no charge to the employee.

## 2.0 APPLICABLE TO:

- 2.1 Complimentary use of these facilities is allowed only to the City of Santa Fe employees. There will be a charge for spouse or children who are interested in joining.

## 3.0 REFERENCES:

- 3.1 Not applicable.

## 4.0 DEFINITIONS:

None

## 5.0 POLICY:

- 5.1 In the interest of benefiting the City of Santa Fe employees, they will be allowed to utilize the recreation facilities for no charge to the employee.
- 5.2 Please follow the scheduled dates and times to attend recreation facility.
- 5.3 Please follow all rules and regulations of each recreation facility.

## 6.0 PROCEDURES:

- 6.1 Sign in at front desk and provide employee I.D. card.

**7.0 APPENDIXES:**

7.1 See attached list of facilities schedule.

**8.0 REVIEW AND APPROVALS:**

8.3	PREPARED BY:	<u>Bill Rougemont</u>	<u>12-12-00</u>
		Bill Rougemont, Division Director	DATE
8.1	REVIEWED BY:	<u>Lois Amador</u>	<u>12/12/00</u>
		Lois Amador, Personnel Analyst	DATE
8.2	REVIEWED BY:	<u>Ron Shirley</u>	<u>12/12/00</u>
		Ron Shirley, Department Director	DATE
8.4	APPROVED BY:	<u>Jim Romero</u>	<u>3/14/01</u>
		Jim Romero, Acting City Manager	DATE

## City Recreation Facility Schedules

Fort Marcy Complex facility has weight room basketball court, swimming pool, exercise/aerobic classes, out door running track and racquetball courts. (Racquetball courts are subject to reservation).

Time: Mon. – Friday 6:00 a.m. to 8:30 p.m.  
Sat. – 8:00 a.m. to 6:30 p.m.  
Sun. – 12:00 p.m. to 5:30 p.m.

Location: Artist Road  
Phone: 955-2500

Salvador Perez Pool facility has a swimming pool and weight room.

Time: Mon. – Friday 6:00 a.m. to 8:30 p.m.  
Sat. – 8:00 a.m. to 6:30 p.m.  
Sun. – 12:00 p.m. to 5:30 p.m.

Location: 601 Alta Vista  
Phone: 955-2604

Tino Griego Pool facility has a swimming pool only.

Time: Mon. – Friday 5:30 a.m. to 8:20 p.m.  
Sat. – 8:00 a.m. to 7:30 p.m.  
Sun. – 10:00 a.m. to 7:20 p.m.

Location: 1730 Llano Street  
Phone: 955-2660

Bicentennial Pool facility has swimming pool only.

Time: Mon. – Friday 6:00 a.m. to 8:15 p.m.  
Sat. – 9:00 a.m. to 7:00 p.m.  
Sun. – 9:00 a.m. to 7:00 p.m.

Location: 1121 Alto Street  
Phone: 955-4778